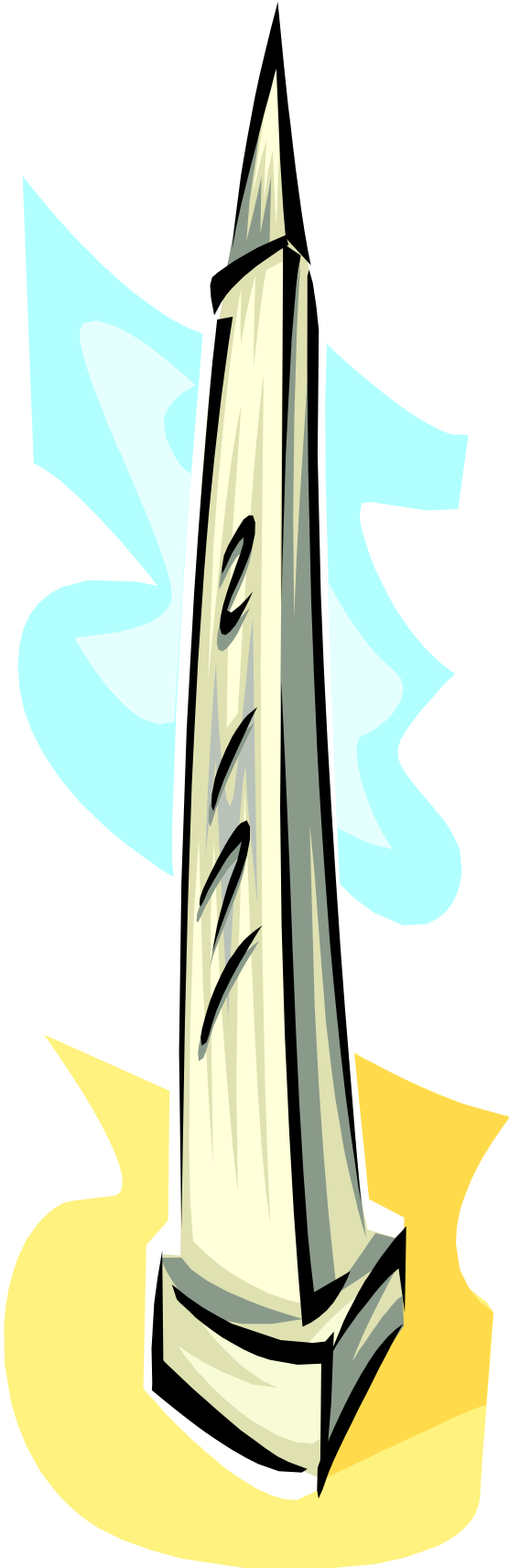


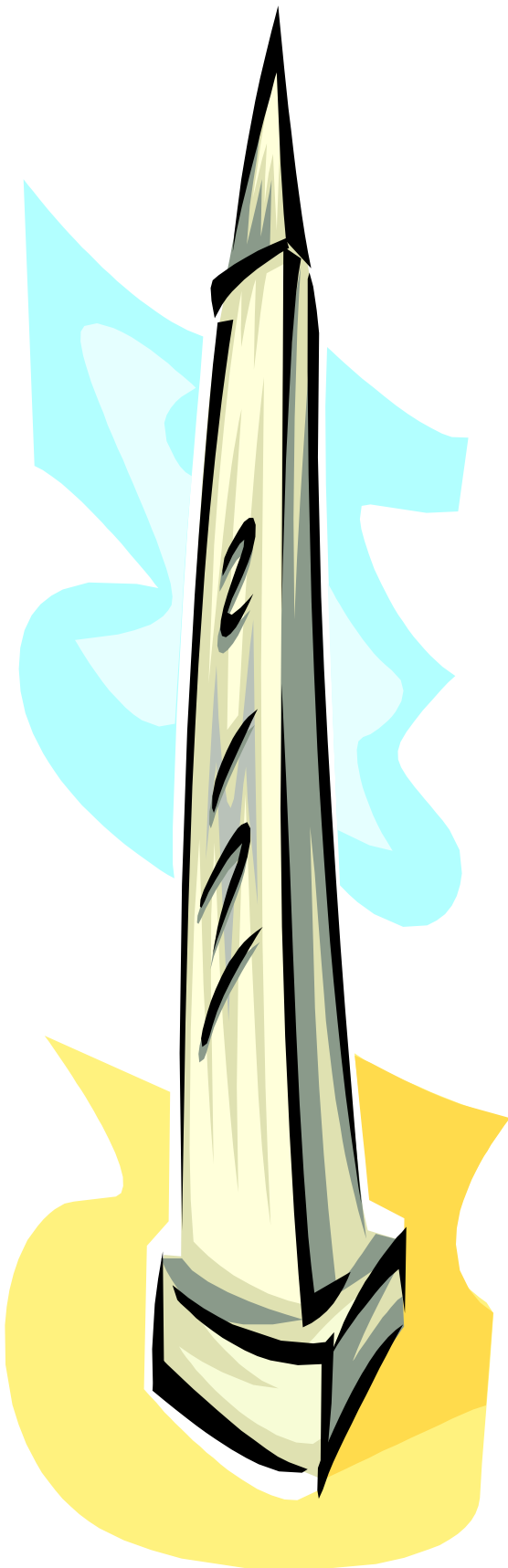


# **Washington Conservation Guild**

**Annual Report  
May 1, 2003 through  
April 30, 2004**

Submitted by Emily Jacobson, President  
April 2004





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## **Executive Summary**

This Annual Report of the Washington Conservation Guild (WCG) summarizes the activities and budget of the WCG for the fiscal year beginning on May 1, 2003 and ending on April 30, 2004. The purpose of this annual report is to communicate to our membership the activities that the WCG has undertaken during the past fiscal year and is in lieu of the oral recitation that has previously been presented by the WCG Board members at the May business meeting. In addition, by making this document available on the WCG's Website and sending it by e-mail to our members and other interested parties, it will allow a larger audience to learn the WCG's activities. The following topics will be reviewed in this Annual Report:

- Message from the President
- Highlights of the Year
- Officers, Directors and Committee Members
- Membership
- Financial Overview
- Meeting Venues and Speakers
- Committees
  - Intern Activities
  - Public Outreach
  - Publications
  - Website
- Funds
- Acknowledgments

## **Message from the President**

The Washington Conservation Guild is an amazing organization. It has a large and varied membership, with many members being actively involved in its management. It is inexpensive to join, yet offers eight meetings per year that are enjoyable, educational and professional. The WCG allows conservators from all over the greater Washington metropolitan region to meet, interact and share knowledge. Additionally, WCG reaches out to the public to inform and educate them- something that will enhance our profession in the long run.

It has been my pleasure to serve as President of the WCG during 2003/2004 and I believe that this past year has been a very successful one for our organization. My main goal as President was to raise the quality of and bring focus and better organization to our membership meetings. Vice-President Davida Kovner has been a

great help in achieving this goal, as she has been quite successful in finding venues. This is particularly true given that it has grown more and more difficult for non-profit organizations to secure venues at little or no cost to our membership. Davida's advance planning has allowed us to spend more time at our monthly board meetings on other business matters.

I have continued the recent tradition of assigning two Directors to organize each meeting. Having two Directors responsible for a meeting allows for better-organized meetings and greatly reduces the pressure on a single person. In addition, in an effort to keep our dues as low as possible, we concentrated on trying to find local businesses sponsor refreshments at our meetings. Two companies, Conservation Solutions and Museum Glazing Service & Maryland Glass and Mirror, ended up sponsoring three meetings this past year. We were also successful in gently nudging our members to be more consistent and generous in making a small food donation at each meeting. After all, the WCG's \$25 membership fee only covers a small portion of our meeting expenses.

As well as fine-tuning the organization of member meetings, I have attempted to bring order to the "business" side of WCG. This year we finally received non-profit mailing status and District of Columbia sales tax exemption. Copies of our Articles of Incorporation, the original of which could not be located in the WCG Archives, were obtained and a folder with legal documents will now be passed on to each President. In addition, copies of all WCG legal documents are now in the hands of our pro-bono lawyer, Gayle Girod and our accountant, Gail Eisner, each of who provides an important contribution to our organization.

Good communication is important in any organization. WCG has several ways in which our members can keep abreast of events and information and get in touch with the Board. Details about each meeting can be found on our Website, along with information about WCG projects, events and workshops. Questions can be sent to our e-mail address, which is checked at least once a week by the President. This year I responded to over 40 e-mail queries; another 15 messages regarding membership were sent on to the Membership Secretary.

WCG is also striving to become a greater resource and social hub for area interns, fellows and students. Over the past three years we have offered free memberships through the Sidney Williston Fund (see page 15) for intern/fellow members; this year was the first year that we awarded all five free memberships. In September, we held a meeting for the first time for new members, interns, fellows and students. Our Intern Coordinator arranged two outings for intern/fellow members this year and many of these members have written meeting summaries for our newsletter.

While aiming my focus towards our members, I made sure not to overlook WCG's strong interest in educational programs and activities. I reorganized the Public

Outreach Committee into three sub-committees: Angels Project, Public Lectures and Outreach Booth (each of which are discussed in more detail beginning on page 11). My only disappointment was not being successful in recruiting an Outreach Booth Chair. Our public outreach program can only be successful if our members are willing to get involved in educating our local community.

We have remained relatively on schedule for publication of the second edition of *Conservation Resources for Art and Antiques* (CRfAA2). New chapters have been written, conservator entries have been submitted and advertisements have been solicited. We are looking forward to publication in early May and hope to have them on sale at the June AIC meeting in Portland, Oregon.

I look forward to serving as President for another year and continuing to make our organization even more appealing for our members and more informative for the general public. I would love to hear concerns, recommendations or any other thoughts from the membership, so please feel free to contact me. The Washington Conservation Guild is a wonderful resource- one that I hope you will encourage your colleagues to join. I look forward to seeing you during the 2004/2005 season.

Emily Jacobson, WCG President and Chairman of the Board

## Year-end Highlights

The main achievements of the last year include:

- Approval of non-profit mailing status, which will save WCG approximately \$1,000 a year.
- D.C. sales tax exemption approved, which will save WCG approximately \$125.00 a year.
- WCG received a "Special Recognition" award at AIC's 2003 annual meeting.
- Five free memberships in the WCG were given to interns under the Sidney Williston fund.
- WCG had the highest number of intern members in its history.
- Our Website Guru, in consultation with our lawyer, created a Website policy, with linking and logo use policies.
- WCG members gave a record amount of refreshment donation money and several conservation businesses sponsored refreshments.
- Completion of the preparations for the second edition of *Conservation Resources for Art and Antiques* for printing in May 2004.

## **Historical Background**

The Washington Conservation Guild is a local non-profit organization, founded in 1967 and dedicated to the conservation of cultural property in our area. The goal of the WCG is to provide for the exchange of information among our members who are conservators, curators, collectors, framers, architects, students and others interested in the conservation, restoration, preservation and protection of objects of historical importance. We organize and hold monthly meetings that include social activities and talks on a variety of conservation-related topics. In addition, we sponsor specialized seminars and workshops for our members and the community. As part of our public education programs we participate in local art and antique fairs and cultural events. We provide conservation information to the public through our Website and a quarterly newsletter and annual membership directory for our members. WCG membership is open to everyone and is a great local resource for learning about preserving your own artifacts, discovering what is happening behind the scenes at local museums and providing a valuable network for conservation professionals.

## **2003/2004 WCG Board**

The WCG board meets from 4 p.m. to 5 p.m. on the day of our monthly meetings, for a full day in the summer, and at other times as necessary.

### **OFFICERS**

**President:** Emily Klayman Jacobson

**Vice President:** Davida Kovner

**Treasurer:** Lage Carlson

**Membership Secretary:** Catherine Williams

**Recording Secretary:** Susan Peckham

### **DIRECTORS**

The Directors are responsible for organizing the individual meetings. Their job includes: all contact with the speakers and host site; setting up for the meeting; bringing refreshments, food and food supplies; cleaning up; finding someone to summarize the meetings; and creating the written meeting announcement. Each Director is assigned up to two meetings a year. In addition, many directors take on other projects. Five directors are elected, with two-year terms that can be extended by one year. The past president automatically becomes a Director for two years to help continuity. The President may appoint up to two Directors during his or her term.

**Director:** Linda Edquist (Past President)  
**Director:** Ann Creager  
**Director:** Rosemary Fallon (Appointed)  
**Director:** Elissa O'Loughlin  
**Director:** Beth Richwine  
**Director:** Cathy Valentour  
**Director:** Lisa Young

### **COMMITTEE CHAIRS**

Committee Chairs are responsible for organizing events or activities related to the committees listed below. They recruit members for their committees when needed. Committee chairs and other committee members are not elected members, or voting members, of the Board. They are appointed by the President and have no term limits. More information about their activities may be found starting on page 11.

**Archivist:** Sarah Stauderman  
**2nd Edition CRfAA Chair:** Emily Jacobson  
**Intern Coordinator:** Howard Wellman  
**Newsletter Editor:** Jayne Girod Holt  
**Nominating Committee Chair:** Linda Edquist  
**Public Outreach:**  
    Angels Project Coordinator: Michele Pagan  
    Public Lecture Coordinator: Rachel-Ray Cleveland  
    Booth Coordinator: Open  
**Web Site Guru:** Erin Blake

## **Membership Summary**

The total number of WCG members during the 2003/2004 year was 285. Of these, 23 were student/interns and 20 were honorary or complimentary to other conservation organizations. The total revenue from memberships was \$6,395.00 (242 regular members at \$25 each and 23 student/interns at \$15 each). There was an increase of nine members from the 2002/2003 membership year.

The Membership Secretary is responsible for retrieving all mail from the WCG post office box, and distributing it to the appropriate persons. The secretary deposits all membership dues payments and records all membership information into the database. The membership secretary sends out renewal notices and reminders to our members and undertakes membership drives, when necessary. The cost of membership renewal notices and solicitations was \$282.35, which was \$132.35 over budget.

The Membership Secretary also compiles the membership directory and supplies an addendum when necessary. The total cost for the WCG membership directory was \$1,148.23 (\$871.27 for printing and \$276.96 for postage), which was over budget by \$48.23. The Membership Secretary is the main contact with our printer, Beaver Press and supplies them with mailing labels for all announcements, letters and flyers that are mailed to our membership.

Membership Secretary, Catherine Williams, worked diligently in fine tuning WCG's fairly new database system, making sure it remained accurate, up-to-date and easy to understand. She created a written handbook which explains how to use the database and describes the membership secretary job duties, for incoming membership secretaries.

Most importantly, Catherine waded through the paperwork for obtaining non-profit mailing status and WCG was approved for the post office that Beaver Press mails through. Once approved, she filled out more paperwork so that we can purchase pre-cancelled stamps, and designed our "indica"- the printed stamp that Beaver Press will use for all future mailings. The cost of this endeavor was initially \$300 (from the special projects fund), which includes a yearly \$150.00 presorted mail fee and a one-time \$150.00 fee to set up the account for nonprofit mailing. Although there is an annual fee of \$150.00, we will save approximately \$1,000.00 a year in postage.

## Meetings

Eight meetings and a new member/intern gathering were held during the 2003/2004 membership year. Vice President Davida Kovner secured the venues and made general arrangements for all meetings. Each meeting had two assigned Directors who were responsible for all details of the meeting (see Officers, Director & Committee chairs list for more info). Although WCG does not currently offer an honorarium for speakers, we generally either take the speaker out for dinner or buy them a small token of our appreciation. Occasionally when a speaker travels in from out of the Washington, DC area, we will cover their travel costs.

The cost of producing and mailing the meeting announcements totaled \$1,771.05 (\$917.06 for printing, \$853.99 for postage), which was \$228.95 under budget. Speaker costs of travel and gifts, as well as other meeting costs (guards or projectionists) totaled \$533.89, which was \$341.11 under budget. The cost of refreshments at the meetings totaled \$1,370.12, which was \$129.88 under budget. Refreshments contributions from our members totaled \$974.26. The meetings, locations, speakers, talk titles and attendance are listed below:



► Thursday, May 1, 2003 at the National Postal Museum

*Annual Business Meeting and Raffle*

Attendance: 35

► Tuesday, September 9, 2003 at the US Holocaust Memorial Museum

WCG's *Interns/Fellows/New Member Mixer*

Free passes to the exhibition Anne Frank The Writer- An Unfinished Story

Attendance: 10

► Thursday, October 2, 2003 at the Library of Congress

*My Life in Conservation*

**Virginia Greene**, Conservator of Objects, University of Pennsylvania Museum

Attendance: 43

► Wednesday, November 5, 2003 at Decatur House

*The Conservation of a 20<sup>th</sup> Century Institution: The Barnes Foundation*

**Barbara Buckley**, Conservator, The Barnes Foundation

Attendance: 44

► Thursday, December 4, 2003 at the National Trust for Historic Preservation

*The Technology of Islamic Calligraphy*

**Mohamed Zakariya**, Islamic Calligrapher and Artist

Attendance: 43

Food sponsor: Museum Glazing Services and Maryland Glass and Mirror

► Wednesday, January 7, 2004 at the S. Dillon Ripley Center, Smithsonian Institution

WCG's *Three-ring Circus* (speaker details below)

Attendance: 88

Food sponsor: Conservation Solutions, Inc.

#### **BOOK, PAPER & TEXTILE**

**Brigid Sullivan**, Chief Conservator, Northeast Regional Conservation Center

*Disaster Recovery at Jamestown National Historic Site*

**Nora Lockshin**, McMillan Conservator, Smithsonian Center for Archives Conservation and **Greta Hansen**, Anthropology Conservation Lab, National Museum of Natural History

*Search & Identify (Destroy, Optional): Portable FTIR Demonstration*

**Mary Ballard**, Textile Conservator, Smithsonian Center for Materials Research & Education

*Gentle Vacuuming: Widely Said, Rarely Measured*

### PAINTINGS

**Michele Pagan**, Textile Conservator, Private Practice

*What WERE We Thinking???: Update on the Vermont Painted Theater Curtains*

**Gillian Cook**, Kress Assistant Paintings Conservator, Walters Art Museum

*Michele Coltellini; a Work in Progress*

**Sean Habgood**, Objects Conservator, Conservation Solutions, Inc.

*Appropriate Support Characteristics for the Lining of Paintings*

**Judith Watkins Tartt**, Paintings Conservator, Private Practice

*ArtCare: Linking Professionals Online*

### OBJECTS

**Bill Lewin**, Objects Conservator, Private Practice

*Whistler's Karat: Restoring Whistler Frames at the Freer*

**Michele Austin Dennehy**, Contract Conservator and **Jakki Godfrey**, Intern, Anthropology Conservation Lab, National Museum of Natural History and

**Mary Ballard**, Textile Conservator, Smithsonian Center for Materials Research & Education

*Tristimulus Colorimetry: a Defense Strategy for Loans and Exhibitions*

**Virginia Naudé**, Objects Conservator, Norton Art Conservation, Inc. and

**Constance Stromberg**, Objects Conservator, Private Practice

*The Sculpture Program at the Justice Building: Design and Conservation*

**Emily Williams**, Objects Conservator, Colonial Williamsburg Foundation

*Toward a Treatment Protocol for Waterlogged Tortoiseshell*

► Thursday, February 5, 2004 at the National Museum of Women in the Arts  
WCG's *Intern Talks* (speaker details below)  
Attendance: 63

**Sarah Pinchin**, Paintings Conservation Fellow, Smithsonian Center for Materials Research & Education  
*Testing Portable X-ray Fluorescence Spectrum Analyzer Applications on a Reverse Glass Painting*

**Megan Emery**, Third Year Intern, Walters Art Museum  
*Renaissance Curios: The Examination of Four Wax Objects at the Walters*

**Susan Costello**, Third Year Intern, Walters Art Museum  
*A Late 17<sup>th</sup> Century Portable Sundial: Its History and Conservation*

► Thursday, March 4, 2004 at the National Archives  
*Assignment Baghdad: Preservation of the Iraqi Jewish Archive*  
**Doris Hamburg and Mary Lynn Ritzenthaler**, National Archives and Records Administration  
Attendance: 71

► Thursday, April 1, 2004 at the Baltimore Museum of Art  
WCG's *Wine Tasting and Spoof Talks* (speaker details below)  
Attendance: 33  
Food sponsor: Museum Glazing Service and Maryland Glass and Mirror

*Greetings from the Thrift Store: The Search for the Found Object*  
**Clarke Bedford**, Conservator, Hirshhorn Museum and Sculpture Garden, Smithsonian Institution

Videos: *The Subconscious Art of Graffiti Removal* by Matt McCormick and *Moving a la Martha* by the Objects Conservators at the Smithsonian's National Museum of the American Indian

## Financial Highlights

The Treasurer, Lage Carlson, was responsible for keeping the books for WCG and issuing all checks for payments and reimbursements. The Treasurer provides our accountant with information for the completion of various tax forms. He makes sure that the appropriate sales tax forms are filed for our sales of *Conservation Resources for Art and Antiques*. Lage prepared summaries of current income and expenses for every board meeting. The Treasurer makes sure that the budget is being adhered to and creates a preliminary budget for the coming year.

The charts below summarize our income and expenses for the 2003/2004 fiscal year. In general, the year was quite successful. Our actual expenditures totaled \$11,783.26, while our income was \$13,348.44. While we went over budget in a number of categories, we were significantly under budget in several others. One area where we over spent was in the Office/Miscellaneous category, which occurred due to the printing of a guidebook for the Board members. This guidebook has been printed for several years now, but has never been added to the budget as a separate line item. We are creating a new expense category for next year called Board Member Handbook.

We surpassed our goal in membership dues and refreshment donations. We continue to receive income from *Conservation Resources for Art & Antiques*. We erred in budgeting this year for sales income for the second edition of *Conservation Resources for Art & Antiques*, since sales will not actually begin until the next fiscal year. We did, however, receive income from the conservator entries and the advertisers.

### Income

	<b>Actual</b>	<b>Budgeted</b>	<b>+/- Budget</b>
Dues Rec'd 03/04	6,243.00	6,000.00	+243.00
Refreshment Contributions	974.26	300.00	+674.26
Other Income (Grant from AIC)	400.00	0.00	+400.00
CRfAA2 Income	5,140.00	17,500.00	-12,360.00
CRfAA1 Sales	2,052.73	0.00	+2052.73
Kendra Lovette Fund	100.00	0.00	+100.00
Checking Account Interest	13.52	25.00	-11.48
Money Market Interest	357.93	100.00	+257.93
<b>TOTAL</b>	<b>15,281.44</b>	<b>23,925.00</b>	<b>-8,643.56</b>

## Expenses

	<b>Actual</b>	<b>Budgeted</b>	<b>+/- Budget</b>
Directory	1,148.23	1,100.00	+48.23
Meeting	108.45	625.00	-516.55
Speaker	425.44	250.00	+175.44
Announcements	1,771.05	2,000.00	-228.95
Newsletter	1,070.37	1,950.00	-879.63
Membership	282.35	150.00	+132.85
Office/Misc.	731.05	650.00	+81.05
Refreshments	1,370.12	1,500.00	-129.88
Heritage Membership	150.00	300.00	-150.00
Public Outreach	9.39	250.00	-240.61
Training Course	0.00	1,000.00	-1,000.00
Special Projects (Non-profit Mailing and Public Lecture)	300.00 400.00	00.00 00.00	+300.00 +400.00
Insurance	531.00	531.00	00.00
CRfAA1 Postage	100.00	0.00	+100.00
CRfAA2	3,450.05	17,270.00	-13,819.95
Bank charges	5.00	50.00	-45.00
Tax Filing fees	180.76	500.00	-319.24
<b>TOTAL</b>	<b>12,033.26</b>	<b>28,126.00</b>	<b>-16,092.74</b>

## Committees

### Intern Coordinator

Intern Coordinator, Howard Wellman, organized several events specifically geared towards our intern/fellow/student members. He also recruited intern members to write meeting summaries for the newsletter. Events included:

- September 2003 at the US Holocaust Memorial Museum- Intern/Fellow mixer (see under Meetings for more information). Attendance: 10
- October 10, 2003 in Suitland, Maryland- Tour of the conservation labs at SCMRE, the storage facilities at Natural History and a tour of the NASM spacesuits. Attendance: 10
- April 9, 2004 in Dulles, Maryland- Tour of NASM's Udvar-Hazy facility. This tour was subsequently opened up to all WCG members. Attendance: 25

## **Public Outreach**

### **Outreach Booth:**

A hands-on workshop for children on the repair of broken ceramics was held in September 2003 at the annual *Festival of the Building Arts* at the National Building Museum. Ceramic tiles were decorated by WCG members at the New Member/Intern meeting in September, and then broken. Eight WCG members manned the WCG booth throughout the day of the event and children repaired almost 200 tiles. The children were able to take the tiles home with them as a souvenir. Volunteers included: Erin Blake, Siobhan Creem, Linda Edquist, Beatriz Haspo, Emily Jacobson, Davida Kovner, and Christina Milton. Lisa Young donated the adhesive for this event. WCG carries general liability insurance and insurance for the booth at a cost of \$531.00 per annum.

### **Public Lecture:**

Rachel-Ray Cleveland took on the newly created position of Public Lecture Coordinator. Through the new position, the WCG plans to arrange lectures, demonstrations, and lab tours for the public. Our purpose is to connect with other allied organizations interested in conservation and to provide speakers who will tailor presentations to the needs and interests of those groups. In this way, we hope to increase knowledge about the conservation profession and develop closer ties with allied professions.

In December 2003, AIC awarded WCG \$400.00 in funding for an upcoming event through the new FAIC Public Lecture Fund. We were pleased that to obtain funding to pay our first speaker. The Public Lecture Coordinator plans to apply to the AIC Public Lecture Fund for future speakers as opportunities arise.

On Sunday March 28, the Professional Picture Framer's Association heard *Where Conservation and Framing Meet*, a presentation by Christine Smith. Christine focused on hinging and framing problems of special interest to that group and took them on a tour of her Alexandria business, Conservation of Art on Paper, Inc. The special highlight of her talk was an overview of the conservation of the Last Will and Testament of George Washington and a discussion of the special, custom-made housing for the document.

Planning is underway for presentations for the 2004/2005 WCG season. Rachel-Ray is making efforts to acquire funding from FAIC so that the speaker can be paid and she is also investigating new funding possibilities so that the guild can expand the number of events per year.

## **Angels Project:**

Michele Pagan took on the newly created position of Angel Project coordinator. Much of her time this year was spent trying to organize an Angel's event for the beleaguered D.C. Archives, however due to numerous complications, this project was placed on indefinite hold. Michele is currently working on trying to find a site for next season. The goal is to find a small museum, historical society, or other facility with collections in need, where WCG members can volunteer for a day. Please contact Michele Pagan if you are aware of a site in need.

## **Publications**

### **Newsletter**

Four newsletters were produced during the 2003/2004 season: in September and December of 2003 and March and June of 2004. Although the June issue of the newsletter is ostensibly published during the 2004/2005 season it contains information about the 2003/2004 season and is considered one of the four newsletters produced for the season. The total cost of producing the newsletters was \$1070.37 (\$321.93 was for postage and 748.44 for printing), which was under budget by \$870.63. The newsletters contain several regular and occasional columns including:

Upcoming WCG Meetings

From the Desk of the President

Meeting Summaries

In the Media (appearances in other media of interest to our members)

Reports from Committee Heads

People

Courses and Conferences

Job Listings

News from the Editor

How to Reach WCG

Membership

### **Conservation Resources for Art and Antiques- First Edition**

155 books were sold this year for a total of \$2,052.73, while \$100.00 was spent for postage. In total, 891 copies were sold since the book was first published in 2001 at a total value of \$13,059.79. Lisa Young continued her efforts on the Fulfillment Committee where she received and processed orders on a monthly basis for the sale of the books. After the orders were processed, the money was deposited and taxes for each State reported to the WCG treasurer each month. Ed McManus continued to store

the stock of books and mailed out all orders. The Corcoran Museum of Art bookstore and the American Association of Museums are currently selling the book.

### **Conservation Resources for Art and Antiques- Second Edition**

The second edition will be bigger and better than ever. Two completely new chapters were written and three chapters were revised. In addition, new glossary terms have been written. A professional editor, Ann Grogg, has edited all of the changes. Writers for the new material include: Eileen Blankenbaker, Rosemary Fallon, Lizou Fenyvesi, Emily Jacobson, Ed McManus, Gail Singer, Kate Singley, Sarah Stauderman, and Lisa Young. Dare Hartwell was in charge of soliciting conservator entries, while changes and new admissions were entered on the computer by Marisa Keller. Linda Edquist approached potential advertisers. All of the chapters, entries and glossary information have been submitted to our designer, Kathy Simms. Thus far we have spent \$3,450.05 on editing, designing and solicitations for entries and advertisers. We received \$5,140.00 this year in advertisements and for entries. While we have missed our self-imposed March printing deadline, we will have the second edition printed by the beginning of May 2004. Other changes approved by the membership and incorporated into the new edition are:

- A new preface has been written including a description of WCG.
- The book will be dedicated to members of WCG who have passed away in the last several years.
- The cover stock will be a heavier, sturdier material.

## **Website**

The WCG Website address is <http://palimpsest.stanford.edu/wcg>. The Website guru keeps our Website up to date with current and correct information on WCG meetings, events, publications and workshops. Membership forms can be downloaded from the website, as well as forms to purchase *Conservation Resources for Art and Antiques*. This year, a new Website policy was written by Website Guru Erin Blake and reviewed by our pro bono lawyer, Gayle Girod. There are now links at the bottom of every page on our Website that refer visitors to the new policy, which is below:

### **Washington Conservation Guild Website Policies**

The Washington Conservation Guild (“WCG”) provides information and services on the World Wide Web at <http://palimpsest.stanford.edu/wcg> (“WCG Website”) in furtherance of its non-profit and tax-exempt status. The following terms and conditions apply to any individual or organization that accesses the WCG Website (“Users”). By accessing the WCG Website, Users



indicate their agreement with these terms and conditions. WCG reserves the right to modify the terms of this policy.

- 1. Use of Content:** The materials on the WCG Website, including all documents and related graphics, are copyrighted materials. Copyrights and other proprietary rights in the materials contained on the WCG Website may be held by individuals and/or entities other than WCG. WCG expressly prohibits the copying, display, publication, distribution, modification, or exploitation for commercial or other purposes of any material on the WCG Website without specific, written prior permission of WCG, except for the purposes of fair use as defined in the copyright laws.
- 2. Linking policy:** WCG grants permission to link to the WCG website provided the linking site must not slander or damage WCG, contain inappropriate content, or state or imply a relationship with WCG that does not exist. The linking site may not create a frame around WCG content or create any impression by any other method that the content does not belong to the WCG. WCG reserves the right to revoke such permission.
- 3. Use of WCG logo:** The logo of WCG may not be used without specific, written prior permission of WCG.
- 4. Use of WCG name:** The name “Washington Conservation Guild” may not be used in connection with any product or service without specific, written prior permission of WCG.
- 5. Disclaimers and Indemnification:** WCG does not recommend particular individuals, businesses, products, services, or conservation treatments. Links established from the WCG Website do not imply endorsement of the linking site's products and services by WCG. WCG's Website and *Newsletter* are simply vehicles for presenting information from various sources. The publication of such information in either medium should not be construed as an endorsement of it by WCG. All opinions expressed are those of the authors and do not necessarily reflect the views of WCG, its Board of Directors, or membership.

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Users agree to indemnify and hold harmless WCG, its officers and agents, from and against any and all liabilities, damages, claims, or expenses (including attorneys' fees), whether directly or by way of contribution or indemnity, for any claim made by any person or other entity, arising in connection with Users' use of the WCG Website.

**Submissions:** All contributors to the WCG *Newsletter* are required to sign a copyright release form before their work is published. Persons signing the form do not forfeit their rights under copyright law, but they do grant to WCG a non-exclusive, royalty-free license to reproduce, distribute, and display copies of their contribution in any form or medium, including electronic form (e.g., the WCG Website). Both direct and indirect contributors to the *Newsletter* must sign the form, including: (1) authors, (2) speakers whose presentations at WCG's monthly meetings are quoted at length, and (3) artists whose works are pictured.

## Funds

### Sidney Williston Fund

This fund was started in honor of Sidney Williston, a private conservator in Washington DC for over forty years. His studio, Mario's Conservation Services, provided training for dozens of conservators, many of whom head their own labs today around the country. Sidney was a Fellow in the AIC and was an honorary member of the Washington Conservation Guild. He has been greatly missed since his death in December 2000. The Williston Fund was created to recognize his contributions to the Washington area conservation community and to the Guild in particular. WCG awarded five free memberships to the following fellows and interns in honor of Sidney Williston:

- **Sarah Cleary**, Archaeological Materials, Maryland Archaeological Conservation Lab
- **Leah King**, Archaeological Materials, Maryland Archaeological Conservation Lab
- **Sarah Pinchin**, Paintings, Smithsonian Center for Materials Research & Education
- **Barbara Schoonhoven**, Paintings, National Gallery of Art
- **Minah Song**, Paper, Library of Congress

### Kendra Lovette Fund

A new fund was started in December 2003 to honor Kendra Lovette, a long time Washington area conservator. In 1977, she began working at the Library of Congress where she was the conservator in charge of treatment for the architectural drawings for the US Capital. Four years later she accepted the position of paper conservator at the Baltimore Museum of Art where she worked for five years. After that Kendra was in private practice until the mid 1990s when ill health forced her into early retirement.

Kendra died March 6, 2003 after a prolonged struggle with multiple sclerosis. Donations will be used to sponsor continuing education activities in her honor.

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